

**THE SUNDARI FOUNDATION, INC.**  
**BOARD SERVICE COMMITMENT AGREEMENT**  
**(Board Year 2023)**

I, \_\_\_\_\_, agree to serve as a member of the working board of the Sundari Foundation, Inc. ("Foundation") for the above-board year, effective December 2022. As a member of the working board, I hereby commit that I will:

- Use my best efforts to act in the best interests of the Foundation, making informed decisions that are consistent with its mission. This means I will strive to become knowledgeable about the Foundation's issues, challenges, finances, and goals;
- Act in accordance with both the Bylaws and the policies and procedures of the Foundation in effect from time to time.
- Prepare for, attend and actively participate in board and if applicable, committee meetings. I understand that the board meets approximately four times per year for approximately 2 hours; there may be additional special meetings in any given month; and meetings may go beyond the scheduled time frame. I understand that I am expected to attend a minimum of 3 board meetings a year.
- Give or secure financial donations of at least \$10,000 in 2023 that benefit the Foundation, or provide the equivalent in-kind donation requested by the Foundation.
- Hold confidential matters in confidence. Note, all information regarding staff and guests of the Lotus House Women's Shelter should be treated in strictest confidence and must not be disclosed unless such disclosure is pre-approved by the President due to applicable legal restrictions.
- Be an active advocate for the Foundation and cultivate future leaders and donors.
- Notify the President of any potential conflicts of interest I may have.

I understand that the Foundation makes a number of commitments to me, including:

- It will obtain an officers and directors insurance policy.
- It will use its good faith, reasonable efforts to provide me with sufficient information to make informed decisions.
- It will provide me with opportunities at each board meeting to discuss the Foundation's finances, programs, operations, issues, challenges, goals, and strategies, in accordance with the agendas for such meetings. Additionally, I can request such opportunities.
- It will provide me with opportunities for personal development.

I understand that the role of a board member is critical to the Foundation and therefore my failure to live up to these commitments may result in my removal from the board.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

ANNUAL CERTIFICATION OF COMPLIANCE WITH  
CONFLICT OF INTEREST POLICY

Pursuant to s. 496.4055(2), Florida Statutes, Sundari Foundation, Inc. has adopted the policy regarding conflict of interest transactions below. All directors, officers, and trustees of the charitable organization hereby certify compliance with the adopted policy.

No officer or employee shall solicit or accept any gift, gratuity, favor, compensation, or anything of value, in cash or in kind, from any existing or prospective contractor or recipient or beneficiary of expenditures of the Foundation, except for a gift that is an unsolicited item of nominal value or as otherwise may be fully disclosed to and expressly approved by the Board or Executive Committee. No officer, employee or agent may participate in the selection, award or administration of a contract supported by grant program funds from governmental sources if a real or apparent conflict of interest would be involved. Such a conflict may arise when any of the following parties has a financial or other interest in the firm selected for the award: an employee, officer or agent of the Foundation; any member of an employee's, officer's or agent's immediate family; an employee's, agent's or officer's partner; or an organization which employs or is about to employ any of the parties in the preceding sections. See Below for *Supplement to Conflict of Interest Policies* for Board and Staff.

\_\_\_\_\_ g i i e g e i e e

1. Sundari Foundation, Inc. Board of Directors members are prohibited from voting on matters relating to County Agreements which may result in the board member directly or indirectly receiving funds paid by the provider under the County Agreement.
2. Sundari Foundation, Inc. Board of Directors members are prohibited from voting on any matters in which they are related to the person or entity seeking a benefit as an officer, director, partner, of counsel, consultant, employee, fiduciary, or beneficiary.
3. Sundari Foundation, Inc. Board of Directors members are prohibited from directly or indirectly receiving any funds paid by the County to the Provider under a County agreement.
4. Sundari Foundation, Inc. employees are prohibited from directly or indirectly receiving any funds paid by the County to the Provider under a County agreement, with the exception of the employee's salary and fringe benefits or portion of the employee's salary and fringe benefits included in an approved budget agreement with the County.
5. Sundari Foundation, Inc. will immediately disclose and justify in writing to the OMB-GC any business transactions between Sundari Foundation, on one side, and Board members or staff, on another side as well as all related-party transactions with officers, directors, or employees of any entity that is doing business with Sundari Foundation, Inc.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date